

Data Protection Policy

Updated and adopted 01/04/2025



1. Purpose

This policy outlines the commitment of the Sustainable Conservation Trust to protect personal data as required by applicable data protection laws. We strive to ensure the privacy and security of our customers, authors, and staff.

2. Scope

This policy applies to all employees, contractors, and third parties involved in processing personal data on behalf of the Sustainable Conservation Trust.

3. Data Collection

We collect personal data, including names, addresses, email addresses, and payment information, to facilitate services in line with our activities.

4. Use of Data

Personal data will be used solely for the purposes of fulfilling orders, improving our services, marketing communications (with consent), and compliance with legal requirements.

5. Data Sharing

The Sustainable Conservation Trust will not sell or share personal data with third parties without explicit consent, except where necessary to fulfill services or as required by law.

6. Data Security

We implement appropriate technical and organisational measures to protect personal data against unauthorised access, alteration, disclosure, or destruction.

7. Data Retention

Personal data will be retained only as long as necessary to fulfill the purposes outlined in this policy and comply with legal obligations.

8. Rights of Individuals

Individuals have the right to access, correct, delete, or restrict the processing of their personal data. Requests can be submitted to our data protection officer.

9. Policy Review

This policy will be reviewed annually and updated as necessary to remain compliant with evolving data protection laws.

10. Contact

For any questions or concerns regarding our Data Protection Policy, please contact in the first instance our Data Protection Officer at operations@sustainableconservationtrust.com

This policy ensures transparency and alignment with legal standards, ultimately fostering trust with our stakeholders.